ARCHULETA COUNTY PROCEEDINGS
BOARD OF HEALTH

The Archuleta County Board of Health held a Special Meeting on July 15, 2026, with Board Members Jon Bruss, Warren Brown, Stacey Foss, Jessica Cox and Veronica Medina, Executive Director Ashley Wilson, County Manager Longinos Gonzalez, County Attorney Cathleen Giovannini, and Water Quality Manager Jessica Green.

President Jon Bruss called the regular meeting to order at 9:03 a.m.

Disclosures and/or Conflicts of Interest

There were none.

Approval or Adjustments to Agenda

Executive Session per C.R.S. 24-6-402(4) The Board reserves the right to meet in executive session for any purpose allowed and announced prior to voting.

- Ashley Wilson notified the Board that the Executive Session will be moved to the next scheduled meeting.

Vice President Warren Brown moved to approve the agenda as presented. Board Member Veronica Medina seconded the motion, and it carried unanimously.

Public Comments for the Board of Health

There were none.

Director's Report

- FY close-out completed; most funding sources fully spent or rolling forward.
- Staff preparing for sports physical days, back-to-school fairs, Archuleta County Fair, and Pink Rodeo outreach.
- Quality improvement grant in progress for SOP development and knowledge management.
- National outbreak communication pending State release (currently embargoed).

Water Quality Report

- GoGov system still unable to provide public permit lookup; vendor updates timeline about 18 months
- Staffing constraints continue to impact permit processing and records management
- Jessica Green requested guidance on graywater regulation due to automatic state opt-in and lack of local program readiness. Board opted to keep current regulation and revisit issue when staff training and program development are feasible. In the interim, Jessica will perform discovery regarding best practices.

Consent Agenda

- Consideration of Approval of the Regular Meeting Minutes on May 28th, 2026 and Consideration of Approval of the Special Meeting Minutes on June 11th and June 15th, 2026.

Board Member Veronica Medina moved to approve the agenda as presented. Board Member Stacey Foss seconded the motion, and it carried unanimously.

Items of Discussion

- Discussion of OWTS Regulations
  - Variances
    - Jessica Green recommended keeping current variances; clarify applicants must pay for all associated costs (public notice, certified mail to neighbors, any technical expertise); remove misleading variance language; update fee schedule; staff to research variance practices across other counties
  - Occupancy Calculations for Septic Sizing
    - Board directed to adhere to current system (2 occupants per bedroom for first three bedrooms; one occupant per bedroom thereafter); no evidence of public health failures due to current practice
  - Unfinished Space Counting as Bedrooms
    - Board directed to continue discussion at next regular meeting
- Discussion of Public Health Budget
  - August Special Meeting scheduled for August 27th, 2026, 1:30 p.m. – 3:30 p.m.
  - FY26 Budget Close-Out Review
    - Most grants spent down appropriately
    - Some programs had remaining funds due to late contract execution, lack of participants, or over-budgeted site counts (e.g., Baby & Me Tobacco Free, air pollution testing, tire inspections)
    - Several grants roll over into FY27
    - WIC funding cycle on federal fiscal year; additional request submitted for FY27
    - Public Health Block grant will be re-applied for by October 2026
    - Overall projected revenue: about $979k, potentially exceeding $1M with anticipated awards
  - FY27 Budget Status
    - Current county system shows a temporary deficit (~$155k) due to several federal/state contracts not yet loaded. Ashley Wilson expects this to resolve once WIC, WWC, immunizations, and other contract amounts are finalized. Board will review finalized budget at the August 27 special meeting.
- Executive Session
  - Removed from agenda as evaluation documents are incomplete; will be rescheduled to next regular meeting.

Member Comments

With no further business coming before the Board, the meeting was adjourned at 10:56 a.m.

Approved this 27th day of August 2026.

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President